



# GANDHI INSTITUTE FOR TECHNOLOGICAL ADVANCEMENT

## BHUBANESWAR

Letter No: 25/IQAC/GITA/2018-19

Date: 13/04/2018

### NOTICE

A meeting of the IQAC will be held to discuss the following agenda in the Placement Cell at 05:00PM on 16/04/2018. All members are requested to make it convenient to attend the meeting.

Agenda:

1. Confirmation of the proceedings of last meeting
2. Guidelines for issuing of admit cards to 2<sup>nd</sup> & 4<sup>th</sup> semester students
3. Conduct of FDP program
4. Hostel room allotments
5. Conduct of training classes for the 5<sup>th</sup> & 7<sup>th</sup> semester students.
6. Arrangement of industrial training

Director

- Copy to:
- 1) Prof. (Dr.) M. K. Roul, Chairman
  - 2) Prof. (Dr.) P. K. Rautray, Member
  - 3) Prof. S. K. Panigrahi, Member
  - 4) Prof. (Dr.) K. K. Mishra, Member
  - 5) Prof. (Dr.) S. C. Mahapatra, Member
  - 6) Prof. (Dr.) Manoj Pradhan, Member
  - 7) Prof. (Dr.) Jaygopal Jena, Member
  - 8) Prof. (Dr.) Saroj Kumar Dash, Member
  - 9) Prof. (Dr.) Gopinath Polai, Member
  - 10) Prof. (Dr.) Tarini Prasad Panigrahi, Member
  - 11) Prof. Siba Acharya, Member
  - 12) Prof. Deepak Panda, Member
  - 13) Prof. (Dr.) Prabhas Ranjan Mahapatra, Member

**FOLLOW UP ACTION TAKEN AS PER RESOLUTIONS MADE**  
**IN THE IQAC MEETING HELD ON 16/04/2018**

1. Students of 2<sup>nd</sup> semester who have cleared 50% of 1<sup>st</sup> yr dues & 4<sup>th</sup> semester who have cleared 1<sup>st</sup> year dues and at least 50% of 2<sup>nd</sup> year dues were issued admit cards. The HODs were empowered to reduce the fines considering Medical Certificate, Sports Participation etc recommended by the proctor of the concerned student.
2. FDP program were conducted.
3. Hostels were Vacated within two day of the completion of the semester examination to facilitate renovation work.
4. Pre placement training was given to 5<sup>th</sup> & 7<sup>th</sup> semester students for three days in a week comprising 48hrs training as per the syllabus.
5. 8th semester students were motivated to go for industrial training as per the guidance of the BPUT Syllabus.

**Copy to:**

**PRINCIPAL**

4. Chairman for information
5. Secretary for information
6. All honorable members