



GANDHI INSTITUTE FOR TECHNOLOGICAL ADVANCEMENT BHUBANESWAR

Letter No: 27/IQAC/GITA/2018-19

Date: 12/11/2018

NOTICE

A meeting of the IQAC will be held to discuss the following agenda in the Placement Cell at 05:00PM on 16/11/2018. All members are requested to make it convenient to attend the meeting.

Agenda:

1. Conduct of mid-semester examination-2018, commencing from 19.11.2018
2. Parent-Teacher meeting scheduled to be held in campus on 09.12.2018
3. Training pattern for students in even semester
4. Role of professor of the brand ambassador team for the Parent-Teacher meeting
5. Registration of all faculties in Research GATE and Google scholar
6. Review of institution in Quora, College Dunia, Just Dial, Odisha students, Odisha. Engineering-College, College Dekho, Sarvgyan Shiksha, Career 360, Facebook review, Google reviews,
7. Completion of course and revision/practice of previous year question for exam
8. Status of Course completion for ensuing 5th & 7th Semesters.
9. Update of e-attendance in theory and laboratory classes
10. DPR by the proctor everyday in web server
12. Training programme for the next even semester

Director

- Copy to:
- 1) Prof. (Dr.) M. K. Roul, Chairman
 - 2) Prof. (Dr.) P. K. Rautray, Member
 - 3) Prof. S. K. Panigrahi, Member
 - 4) Prof. (Dr.) K. K. Mishra, Member
 - 5) Prof. (Dr.) S. C. Mahapatra, Member
 - 6) Prof. (Dr.) Manoj Pradhan, Member
 - 7) Prof. (Dr.) Jaygopal Jena, Member
 - 8) Prof. (Dr.) Saroj Kumar Dash, Member
 - 9) Prof. (Dr.) Gopinath Polai, Member
 - 10) Prof. (Dr.) Tarini Prasad Panigrahi, Member
 - 11) Prof. Siba Acharya, Member
 - 12) Prof. Deepak Panda, Member
 - 13) Prof. (Dr.) Prabhas Ranjan Mahapatra, Member
 - 14) Prof. (Dr.) S. C. Mishra, Member
 - 15) Prof. (Dr.) R. K. Mishra, Member

FOLLOW UP ACTION TAKEN AS PER RESOLUTIONS MADE
IN THE IQAC MEETING HELD ON 16/11/2018

1. Smooth conductance of mid-semester examination was executed.
2. A parent-teacher meeting was conducted on 09.12.2018 and the Principal, Dean Admin. and all HODs, Proctors were present. The programme was completed successfully with more than 300 parents joining the meeting
3. The training manual and guidelines were distributed among the HODs to make 5th semester students acquainted to it.
4. Most faculties registered for GATE and Google scholar and uploaded their published research paper and projects.
5. Most faculties submitted their reviews/comments/views by answering the questionnaire in Quora, College Dunia, etc.
6. The courses of 5th and 7th semester were completed in scheduled time with the discussion of BPUT previous year questions.
7. The e-attendance of theory/sessional/laboratory classes were updated in the same day.
8. 1.5 hour of duration was devoted for each semester in alternative weeks for training purpose and rigorous Training was conducted for 6th semester students. One coding and one training class were available in an alternative week for 4th semester student. Honorable Principal supplied the whole syllabus to each branch.

Copy to:

PRINCIPAL

1. Chairman for information
2. Secretary for information
3. All honorable members