



**GANDHI INSTITUTE FOR TECHNOLOGICAL ADVANCEMENT
BHUBANESWAR**

Letter No: 29/IQAC/GITA/2019-20

Date: 08/04/2019

NOTICE

A meeting of the IQAC will be held to discuss the following agenda in the Placement Cell at 05:00PM on 12/04/2019. All members are requested to make it convenient to attend the meeting.

Agenda:

1. Confirmation of the proceedings of last meeting
2. Hostel allotment for the coming session (2019-20)
3. Issue of admit cards to even semester students
4. Inspection to the hostel
5. Updating of records for Autonomous status
6. Conduct of examination
7. Publication of Research paper
8. NEET examination to be held on 05.05.2019

Director

- Copy to:
- 1) Prof. (Dr.) M. K. Roul, Chairman
 - 2) Prof. (Dr.) P. K. Rautray, Member
 - 3) Prof. S. K. Panigrahi, Member
 - 4) Prof. (Dr.) K. K. Mishra, Member
 - 5) Prof. (Dr.) S. C. Mahapatra, Member
 - 6) Prof. (Dr.) Manoj Pradhan, Member
 - 7) Prof. (Dr.) Jaygopal Jena, Member
 - 8) Prof. (Dr.) Saroj Kumar Dash, Member
 - 9) Prof. (Dr.) Gopinath Polai, Member
 - 10) Prof. (Dr.) Tarini Prasad Panigrahi, Member
 - 11) Prof. Siba Acharya, Member
 - 12) Prof. Deepak Panda, Member
 - 13) Prof. (Dr.) Prabhas Ranjan Mahapatra, Member
 - 14) Prof. (Dr.) S. C. Mishra, Member
 - 15) Prof. (Dr.) R. K. Mishra, Member

ACTION TAKEN AS PER RESOLUTIONS MADE IN THE IQAC
MEETING HELD ON 12/04/2019

1. The hostel seats allotment was finalized before 30th April 2019. Hostel boarders left their luggage in a specified room for renovation and repairing of hostels.
2. HOD, Civil Engineering looked after the construction work of Hostel no.02.
3. HOD, ECE arranged 10 rooms for the accommodation of lateral entry student and HOD, EEE I supervised the accommodation of MBA students.
4. Dean Academics instructed to download admit cards and handover to HODs. All HODs ensured that students cleared the dues.
5. All HODs submitted the relevant documents of Autonomous status of their departments as per the instruction and norms issued to them from the principal's office.
6. 2nd internal examination for 2nd, 4th & 6th semester students were held from 19th to 22nd April, 2019 (10:30am to 5pm).

Copy to:

PRINCIPAL

1. Chairman for information
2. Secretary for information
3. All honorable members